

**HPS SCHOOL FOOD PURCHASING PROGRAM  
REQUEST FOR PROPOSAL  
JULY 1, 2022 – JUNE 30, 2023  
(Optional Renewal July 1, 2023 – June 30, 2024 and July 1, 2024 – June 30, 2025)**

**TIME LINE**

A. Pre-Proposal Announcement Issued	February 7, 2022
B. Due Date for Pre-Proposal Announcement Responses	February 28, 2022
C. Request for Proposal Issued	March 8, 2022
D. Pre-RFP Vendor Meeting 3:00(EST) Virtual*	March 25, 2022
E. Deadline for Clarification Requests	March 21, 2022
F. Due Date for RFP Responses at 5pm	April 15, 2022
G. HPS to review non-price (technical) proposals @ 9:00am	April 18, 2022
H. Public Proposal Opening @ 4:00 pm held at HPS office	April 18, 2022
I. Evaluation of Responses	April 18, 2022 – May 31, 2022
J. Notification of Contract Award on or before	June 1, 2022
K. Contract Start Date	July 1, 2022

\* Please call (269) 795-3308 for virtual meeting information.