



DATE PROPOSAL SUBMITTED: 3-1-2021

or

NO PROPOSAL SUBMITTED: _____

PLEASE SUBMIT REASON FOR NO PROPOSAL: _____

BREAD & BAKERY PRODUCTS

REQUEST FOR PROPOSAL (RFP)

BY COMPETITIVE PROPOSAL PROCESS

COMMERCIAL and COMMODITY PRODUCTS **PROPOSAL OF MATERIAL - SPECIFICATION LIST**

Proposals are due: By 5:00 p.m. EDT on April 15, 2021

Virtual Bid Opening: April 16, 2021, 4:00 p.m. E.S.T.

Contract Duration: July 1, 2021, through June 30, 2022, with HPS option to renew for up to four additional terms of one year each, July 1, 2022, through June 30, 2023, July 1, 2023 through June 30, 2024, July 1, 2024 through June 30, 2025 and July 1, 2025 through June 30, 2026.

HPS

3275 N. M-37 Highway

P.O. Box 247

MIDDLEVILLE MI 49333

269-795-3308

Approximate Time Line:

A. Request For Proposal Issued	February 17th 2021
B. Deadline for Clarification Requests	March 13th, 2021
C. Due Date for RFP Responses	April 15th, 2021
D. Virtual Public Bid Opening @ 4:00pm E.S.T.	April 16th, 2021
E. Evaluation of Responses	April 16th – May 30th, 2021
F. Notification of Contract Award on or before	June 1st, 2021
G. Contract Start Date	July 1st, 2021

***Please see below for virtual GoToMeeting information:**

Virtual Public Bid Opening - Bread & Bakery Products
Fri, Apr 16, 2021 4:00 PM - 5:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

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REQUEST FOR PROPOSAL

HPS BREAD & BAKERY PRODUCTS

A. WHO IS HPS?

HPS is a nonprofit organization comprised of 4,200 members and participants in Florida, Georgia, Illinois, Indiana, Kentucky, Michigan, Missouri, Ohio, Pennsylvania, Tennessee, Texas, West Virginia, North & South Carolina, Wisconsin, Maryland, Delaware, New Jersey, Virginia, Washington D.C., New York, Vermont, New Hampshire, Maine, Massachusetts, Rhode Island & Connecticut. HPS is owned by its members, all of which are governmental entities or nonprofit, 501(c)(3) tax-exempt organizations. HPS members and participants include numerous public and nonprofit school systems, as well as nonprofit health care provider institutions, various instrumentalities of government, and for-profit participant health care providers and other institutions.

As part of its portfolio, HPS maintains a Bread and Bakery Purchasing Program that is designed to allow eligible HPS members and participants to procure Bread, Bakery and related items at competitive prices in a manner that complies with current state and federal procurement laws, regulations, and guidelines, including for Child Nutrition Programs (“**CN Programs**”). More than 100 entities, in the healthcare and education segments currently participate in the HPS Bread & Bakery Products. Those entities make purchases averaging more than \$800,000.00 in the aggregate through the HPS program each fiscal year.

HPS carries on its activities through two separate, nonprofit entities. HPS, LLC, a Delaware nonprofit limited liability company, handles the recording and accounting related to purchasing activities of its tax-exempt, nonprofit and governmental member/owners, while a subsidiary corporation, HPS MI, Inc., handles the recording and accounting related to purchasing activities of for-profit participants. As used in this RFP and any resulting Master Group Agreement, “**HPS**” includes both HPS, LLC, a Delaware nonprofit limited liability company, and HPS MI, Inc., a Delaware nonprofit corporation, as their interests may appear.

B. SCOPE OF REQUEST.

This RFP solicits proposals to sell the product(s) or service(s) in the **HPS BREAD & BAKERY PRODUCTS** Program, for any area in the HPS footprint noted above, Geographic service area is not an exclusion from the RFP process. HPS will evaluate all proposals by geographic service area allowing each vendor to submit competitive proposals according to market conditions in each geographic service area they can service. Including without limitation the items listed on **Exhibit C (Bid List)**, (individually defined as “**Product**” and collectively defined as “**Products**”), directly to all HPS members and participants, both taxable and tax-exempt, located in the State (“**HPS Institutions**”). The HPS Institution breakdown, are set forth in the **Membership List** attached as **Exhibit A**. The Products include items covered by the National School Lunch Program and the other Child Nutrition Programs administered by the Food and Nutrition Service of the United States Department of Agriculture (“**USDA**”).

HPS makes this request on behalf of the HPS Institutions, Healthcare and non-healthcare members, including any School Food Authorities (“**SFAs**”) that operate USDA Child Nutrition Programs and that are or become HPS Institutions and enter into Individual Member/Participant Agreements (defined below) with the

successful vendor. If you are interested in submitting a proposal for consideration to HPS, please review and complete the requested information and submit your proposal in accordance with the terms and conditions of this Request for Proposal. If you would like the electronic versions of these documents, please contact Christina Costanza at ccostanza@hpsgpo.com.

Proposals, including the Excel version of Exhibit C in response to this RFP must be received at the HPS office, 3275 N. M-37 Highway, P.O. Box 247 Middleville, Michigan 49333 - Attention: Christina Costanza, no later than 5:00 PM EDT on April 15, 2021.

HPS anticipates making one award to a single organization that offers the most advantageous proposal best meeting the requirements of the HPS Institutions. However, HPS reserves the right to make multiple awards if it determines that would be in the best interest of the HPS Institutions.

The successful vendor and HPS will enter into a **Master Group Agreement** in substantially the form attached as **Exhibit B** (“**Master Group Agreement**”). The Master Group Agreement will have an initial term of one year and will be renewable by HPS for up to two additional terms of one year each upon written notice given to the successful vendor before expiration of the then-current term.

HPS evaluates all proposals regardless of geographic coverage. Geographic service area is not an exclusion from the RFP process. HPS will evaluate all proposals by geographic service area allowing each vendor to submit competitive proposals according to market conditions in each geographic service area.

C. INSTRUCTIONS AND INFORMATION FOR RESPONDING VENDORS.

1. All proposals will be considered firm offers to sell the Products to HPS Institutions that will remain open to acceptance or rejection for a period of ninety (90) days from the closing time and date shown above for submittal of proposals. Any responding vendor may withdraw its proposal at any time before the stated closing time and date. Due to FOIA and other disclosure laws and regulations that apply to certain SFAs and other HPS Institutions, proposals that are submitted in response to this RFP may be subject to disclosure as matters of public record.
2. The sales aggregate volume figures shown above and collectively for **Exhibit C** are intended for the responding vendor’s own use as an aid in determining approximate quantities. HPS makes no guarantee, express or implied, as to the exact quantities of Products that will be purchased by HPS Institutions, and the successful vendor will be required to honor its pricing if volumes vary.
3. Each responding vendor must furnish all data, technical literature and samples that the HPS Food Service Administrative Advisory Committee may request in connection with its evaluation of vendor’s proposal. This includes, but is not limited to, the responding vendor’s completion of the questionnaire (which is **Appendix I** that is attached to this RFP).
4. The HPS School Food Purchasing Advisory Committee will evaluate proposals based upon the following factors, assigning to each factor the relative weight listed below:

a.	Product List and Pricing Information ((Proposal of Material – (Bid List) , Exhibit C))...	25
b.	Financial Viability.....	20
c.	Regulatory Compliance.....	20
d.	Staffing Efficiency.....	20

- e. Client Participation (Engagement and Satisfaction).....15

Each responding vendor’s score for Price will be calculated by applying the following formula:

$$\text{Price Score} = [25] \times \frac{\text{Exhibit C low bid}}{\text{Bid List Being Evaluated}}$$

HPS will award the contract, if at all, to the responsible vendor whose proposal is considered most advantageous to the SFAs and other HPS Institutions. HPS will not necessarily award the contract to the lowest-price vendor. HPS will notify the successful vendor by electronic mail to the email address set forth in the vendor’s proposal, with a duplicate copy deposited in the United States mail, certified, return receipt requested.

- 5. HPS reserves the right to accept or reject any and all proposals, in whole or in part (provided, that any rejection of all proposals must be for a sound, documented reason); to request additional information or prices from one or more responding vendors; to waive any irregularities in any proposal; or to allow responding vendors to update or correct any errors in any proposal. HPS also reserves the right to award the contract without discussion with any responding vendor.
- 6. To provide HPS with a standard format to analyze and evaluate each proposal, each responding vendor must complete its proposal in accordance with the instructions set forth below and the instructions set forth on **Exhibit C- Bid** and provide any additional items to offer the HPS Membership and any tiers based on drop size or any criteria determined by vendor, attached as **Exhibit C**:
 - a. The responding vendor must be aware of the acceptable pricing mechanisms and comply with the following:
 - b. Generally, HPS accepts the following types of pricing mechanisms: (i) firm pricing, and (ii) fixed fee pricing. HPS cannot accept any pricing mechanisms using “cost plus a percent of cost.” Any proposals submitted using cost plus a percent of cost mechanism will not be accepted.
 - c. **Products and Price:**

(1) The **Bid List** attached as **Exhibit C** represents the high volume Products purchased by HPS Institutions. The Products listed on the **Bid List** as set forth as **Exhibit C** below, must be quoted firm against any increase (firm priced) for each twelve month school year (July 1 - June 30), commencing on July 1, 2021, F.O.B. HPS Institution’s place of business unless otherwise noted on item #16 of the Terms and Conditions Informational Sheet and accepted by HPS in writing. After the initial twelve (12) month period, all successive price increases must be submitted to the HPS office a minimum of 30 days before the effective date and are subject to the approval of HPS prior to implementation. If manufacturers’ price increases only pertain to a specified geographic area, the successful vendor will only submit the price changes for the specified geographic area. HPS reserves the right to bill the successful vendor for costs incurred to notify HPS Institutions of any price increase that was not part of the originally agreed upon pricing term. In the event of a general market

decline for any Product after the initial six (12) month period, either (1) the successful vendor may reduce the price(s) to HPS Institutions to a level reflecting such general decline, or (2) HPS may renegotiate or terminate the Master Group Agreement.

- d. Each responding vendor must outline and describe any incentives that it will offer to the HPS Institutions, including but not limited to, the following:
 - i. Any incentives offered for accelerated payment terms;
 - ii. Any incentive based on the HPS Institution's average drop size;
 - iii. Any additional incentives that the vendor will offer the HPS Institutions.

Consistent with 7 CFR 210.21(f), 215.14a(d) and 220.16(e), any such incentives must be offered directly to the appropriate HPS Institutions, and in the case of an SFA, credited to the appropriate Nonprofit School Foodservice Account. HPS will not receive any discounts, rebates, or incentives in connection with this contract.

- e. This RFP allows for tier pricing based on volume and/or class of trade.
- f. Each responding vendor must provide a detailed map of its current service area (defined as a customer receiving at least weekly delivery on the vendor's distribution truck). Each responding vendor must also provide a separate list of HPS Institutions (specifically the member school districts) not eligible to participate in the Master Group Agreement.

Responding to instructions a. through h. in the order requested is imperative for the successful review of a responding vendor's proposal. Any omission or partial completion could result in rejection of the vendor's proposal.

D. GENERAL CONDITIONS.

1. **Master Group Agreement; Individual Member/Participant Agreements.** The successful vendor must enter into a Master Group Agreement with HPS in substantially the form attached as **Exhibit B**. After the contract has been awarded, the successful vendor must return a signed copy of the Master Group Agreement to HPS. The Master Group Agreement will be effective as of the date HPS accepts it. HPS will give the successful vendor written notice of the effective date of the Master Group Agreement.

HPS will not be a purchaser of the Products. Rather, each HPS Institution that wishes to purchase Products will enter into an agreement ("**Individual Member/Participant Agreement**") with the successful vendor. The individual HPS Institutions will place orders for Products directly with the successful vendor pursuant to the Individual Member/Participant Agreement at any time during the term of the Master Group Agreement, and the successful vendor will make delivery of Products to each HPS Institution at the address indicated on the individual order. The successful vendor will directly invoice the individual HPS Institution for Products purchased, and each HPS Institution will be solely responsible for payment of invoices covering Products ordered by, delivered to, and accepted by it. Any Individual Member/Participant Agreements will be consistent with, subordinate to and controlled by the Master Group Agreement in all respects. Any Individual Member/Participant Agreements will be deemed to incorporate by reference all the terms and conditions of the Master Group Agreement and this RFP, including all appendices and exhibits, and

will be subject to and bound by any renegotiation, modification, or termination of the Master Group Agreement by HPS; provided, that if the Master Group Agreement is terminated by HPS, an individual HPS Institution may elect to continue its existing Individual Member/Participant Agreement with the successful vendor pursuant to the existing terms and conditions of the Individual Member/Participant Agreement. If an individual HPS Institution elects to continue its Individual Member/Participant Agreement with the successful vendor, the individual HPS Institution will notify the vendor in writing of this election within 30 days of the termination of the Master Group Agreement by HPS.

2. **Storage.** The successful vendor must have sufficient storage capacity and distribution systems to make timely delivery of Products in sufficient quantities to handle the HPS Institutions' needs. If the successful vendor fails to comply with the preceding sentence, and if as a result of such failure HPS Institutions are forced to purchase Products elsewhere at higher prices for like Products, the successful vendor must reimburse the individual HPS Institutions the difference in price, as long as the Master Group Agreement is in effect and reasonable proof of purchase is presented to the vendor.
3. **Electronic Reports.** The successful vendor must furnish HPS monthly electronic statistical reports in .xls or .txt file format concerning the purchases of each HPS Institution made pursuant to the Master Group Agreement. Failure to do so will be grounds for HPS's immediate cancellation of the Master Group Agreement. The successful vendor also must furnish HPS with annual Product usage reports, by item, in descending dollar order. The successful vendor must pay HPS a recording fee equal to one tenth of one percent (.1%) of total sales of each HPS member
4. **Indemnification.** The successful vendor must indemnify and hold harmless HPS and the HPS Institutions, their officers, directors, managers, agents and employees from any and all liability or damages, including reasonable attorneys' fees and costs, that HPS or the HPS Institutions or their respective officers, directors, managers, agents or employees may suffer arising out of (a) the negligent or intentional act or omission of the successful vendor or any person for whom the successful vendor is responsible, or (b) any breach by the successful vendor of its obligations under the Master Group Agreement or any Individual Member/Participant Agreement.
5. **Insurance.** During the term of the Master Group Agreement, the successful vendor must maintain in full force and effect and at its sole cost and expense all necessary insurance, including but not limited to, the following:
 - a. Worker's Compensation insurance, meeting the requirements of state law, for all employees of the successful vendor performing any work attributable to its operations;
 - b. Commercial general liability insurance, including blanket contractual and completed operations coverage, with minimum limits of Five Million Dollars (\$5,000,000.00) as the combined single limit for each occurrence of bodily injury, personal injury and property damage; and
 - c. Vehicle liability insurance covering all owned, hired and non-owned vehicles in use by successful vendor, its employees and agents, with personal protection insurance and property protection insurance to comply with the provisions of state law with minimum limits of One Million Dollars (\$1,000,000.00) as the combined single limit for each occurrence for bodily injury and property damage.

6. **USDA Requirements.** The HPS Institutions include many SFAs that will use funds from their Nonprofit School Foodservice Accounts, including federal grant funding, to purchase the Products. SFAs are subject to the federal rules governing the management of grant funds from the USDA, including without limitation 2 CFR Part 200, and 7 CFR Parts 210, 215, 220, 225 and 226 including 2 CFR 200.318-326, Appendix to part 200, 7 CFR 250 and 7 CFR 210.21. Accordingly, the successful vendor and those SFAs that enter into Individual Member/Participant Agreements acknowledge that sales and purchases made pursuant to the HPS School Food Purchasing Program are subject to the following terms and conditions:
 - a. **Termination.** Any HPS Institution may terminate its Individual Member/Participant Agreement with the successful vendor, in whole or in part, at any time by written notice to the successful vendor stating the extent and effective date of termination. When the successful vendor receives notice of termination under the preceding sentence, the vendor must, unless otherwise directed by the HPS Institution, stop work and acquisition of materials under the contract. No later than thirty (30) days after the effective date of termination, vendor may submit to the HPS Institution its claim, if any, for reasonable compensation for termination. If the parties cannot agree within a reasonable time upon the amount of fair compensation for the termination, then the HPS Institution will pay to the successful vendor, without duplication, (1) the contract price for conforming Products that were completed and delivered or performed (as applicable) in accordance with the provisions of the contract and (2) the actual costs that the successful vendor incurred and that are properly allocable or apportionable under recognized commercial accounting practices to the terminated portion of the contract, but not to exceed the contract price for the terminated portion of the contract, less (a) any payments that the HPS Institution made and (b) the value to vendor of any raw materials, work-in-process and finished goods that vendor retains and that are allocable to the terminated portion of the contract under such practices. The HPS Institution will pay these amounts after vendor delivers to the HPS Institution any completed goods. If the HPS Institution made payments of the purchase price to vendor that in the aggregate exceed the total amounts payable by the HPS Institution to vendor under the preceding provisions, then vendor must promptly refund the excess to the HPS Institution.
 - b. **Dispute Resolution.** All parties must attempt to settle any dispute between them amicably in accordance with subsection 6.a above. To this end, the parties must consult and negotiate to reach a solution. However, nothing in this subsection 6.b will preclude any party from commencing a proceeding if the negotiations do not reach a resolution. All disputes arising out of a contract between a HPS Institution and the vendor under the HPS School Food Purchasing Program may be submitted by either party to arbitration to be administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules (including the Emergency Interim Relief Procedures). The parties agree that with respect to disputes submitted to arbitration, the arbitration award will be final and binding, and that a judgment by any court of competent jurisdiction may be rendered on the award. The place of arbitration must be in the state where the HPS Institution is located, at a place convenient to the parties unless the arbitrator(s) designate some other location. All costs and expenses of the arbitration, including actual professional fees, must be allocated among the parties at the discretion of the arbitrator(s).
 - c. **Allowable Costs, Discounts, Etc.** Pursuant to 7 CFR 210.21(f)(1), any HPS Institution that is a SFA will pay for the allowable costs of Products from the SFA's Nonprofit School Foodservice

Account to the successful vendor net of all discounts, rebates and other applicable credits accruing to or received by the successful vendor or any assignee under the contract, to the extent those credits are allocable to the allowable portion of the costs billed to the SFA. The successful vendor must either (1) separately identify for each cost submitted for payment to the SFA the amount of that cost that is allowable (can be paid from the Nonprofit School Foodservice Account) and the amount that is unallowable (cannot be paid from the Nonprofit School Foodservice Account); or (2) exclude all unallowable costs from its billing documents and certify that only allowable costs are submitted for payment and records have been established that maintain the visibility of unallowable costs, including directly associated costs in a manner suitable for contract cost determination and verification. The successful vendor's determination of its allowable costs must be made in compliance with the applicable USDA and Child Nutrition Program regulations and Office of Management and Budget cost circulars. The successful vendor must identify the amount of each discount, rebate and other applicable credit on bills and invoices presented to the SFA for payment and individually identify the amount as a discount, rebate, or in the case of other applicable credits, the nature of the credit. If approved by the State Department of Education, the SFA may permit the successful vendor to report this information on a less frequent basis than monthly, but no less frequently than annually. The successful vendor must identify the method by which it will report discounts, rebates and other applicable credits allocable to the contract that are not reported prior to conclusion of the contract. The successful vendor must maintain documentation of costs and discounts, rebates and other applicable credits, and must furnish such documentation upon request to the SFA, the State Department of Education, or the USDA, as applicable.

d. **Access to Records.** Upon request, the successful vendor must provide the HPS Institution, the USDA, the Inspectors General, the Comptroller General of the United States, and the applicable State Department of Education, or any of their duly authorized representatives, with (1) access to documents, papers, and records which are pertinent to the contract, in order to make audits, examinations, excerpts and transcripts, and (2) timely and reasonable access to the successful vendor's personnel for the purpose of interview and discussion related to such documents.

e. **Record Retention.** The successful vendor must retain all records with respect to a HPS Institution required under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200), for at least three years after the HPS Institution makes its final payments and all other pending matters are closed. Whenever practicable, the successful vendor should collect, transmit and store such records in open and machine readable formats rather than in closed formats or on paper.

f. **Environmental Protection; Recovered Materials.** To the extent applicable, the successful vendor must comply with all standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387), as amended, as well as any mandatory standards and policies relating to energy efficiency which are contained in any state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871). Violations must be reported to the USDA and the Regional Office of the Environmental Protection Agency ("EPA"). Further, to the extent applicable, the successful vendor must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, including without limitation the establishment of an affirmative procurement program for procurement of recovered materials identified in the EPA Guidelines at 40 CFR Part 247.

g. **Equal Employment Opportunity.** To the extent applicable, the successful vendor must comply with Executive Order 11246, “Equal Employment Opportunity,” as amended, including amendments by E.O. 11375 and E.O. 13672, and as supplemented by regulations at 41 CFR Part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

h. **Debarment and Suspension.** If the Master Group Agreement or any Individual Member/Participant Agreement is considered a “covered transaction” under the federal rules implementing Executive Order 12549, “Debarment and Suspension,” including the OMB Guidance in 2 CFR Part 180 and the USDA implementing regulations in 2 CFR Part 417, then each such Agreement will be deemed to include a term or condition requiring the successful vendor to comply with Subpart C of 2 CFR Part 180, as supplemented by Subpart C of 2 CFR Part 417, and further requiring the successful vendor to include a similar term or condition in all lower tier covered transactions. In addition, all responding vendors must submit a signed Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion in the form of the attached **Appendix A**. No contract will be made with parties listed on the Excluded Parties List System maintained as part of the federal System for Awards Management (“SAM”).

i. **Lobbying.** All responding vendors must submit a signed Certification Regarding Lobbying in the form of the attached **Appendix B**. Each tier certifies to the tier above that it will not use and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. All responding vendors must disclose any such lobbying activities by submitting a signed Disclosure of Lobbying Activities (Standard Form – LLL) in the form attached as **Appendix C**.

j. **Buy American.** 7 CFR 210.21(d) and 220.16(d), which implement Section 104 (d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998, require SFAs to use their Nonprofit School Foodservice Account funds to purchase domestic commodities or products to the maximum extent practicable. “Domestic commodity or product” means an agricultural commodity produced in the United States or a food product that is processed in the United States substantially using agricultural commodities produced in the United States. There is a two-part test to determine the country of origin for a processed end product: (1) The article must be processed in the United States or its territories; and (2) the cost of domestic components must exceed 50 percent of the cost of all the components.

The successful vendor must certify the percentage of U.S. content in Products supplied to HPS Institutions. If a vendor is unable or unwilling to make such certification, HPS Institutions will not purchase from the vendor. **By signing and submitting a proposal, the responding vendor certifies that the Products it proposes to supply will be domestic commodities or products, as defined above, subject only to any exceptions approved pursuant to the next paragraph.**

Exceptions to the foregoing Buy American provision may be approved by HPS upon the responding vendor’s request, but only in extraordinary circumstances where the vendor, in its request for an exception, demonstrates either of the following:

- (1) The Product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
 - (2) Competitive proposal pricing reveals the cost of a domestic Product is significantly higher than the non-domestic Product (price information must be included in the request).
7. **Nondiscrimination.** The successful vendor must not discriminate against any employee or applicant for employment relating to the Master Group Agreement or any Individual Member/Participant Agreement with respect to the hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of the employee's or applicant's race, color, national origin, religion, sex, age, disability, ancestry, status as a veteran, or any other characteristic protected by federal, state, or local law ("**Protected Characteristics**"). The successful vendor certifies compliance with applicable federal laws, regulations, and executive orders prohibiting discrimination based on the Protected Characteristics in the provision of Products or services. Breach of this paragraph may be regarded as a material breach of the Master Group Agreement.
8. **Notices.** Any notices permitted or required to be given under the Master Group Agreement will be deemed given or made (a) upon personal delivery to the party to whom addressed, (b) on the day of delivery to a nationally recognized overnight courier service, (c) three days following deposit in the United States mail, certified, return receipt requested, or (d) upon sending by verifiable electronic mail. Notices permitted or required to be given under the Master Group Agreement to successful vendor must be addressed to successful vendor's address or email address as set forth in its proposal, and to HPS must be addressed to HPS's address as set forth in this RFP (attention: Christina Costanza) or to ccostanza@hpsgpo.com. A party may specify a different address by notice given in accordance with the terms of this Section.
9. **Incorporation of Documents.** The provisions of this RFP (including without limitation these General Conditions and all appendices and exhibits, all of which are incorporated into this RFP by reference), the attached Terms and Conditions Informational Sheet, and the successful vendor's proposal will be considered part of the Master Group Agreement entered into between HPS and the successful vendor, if any. In case of any conflict or inconsistency among the foregoing, the Master Group Agreement will control, followed by the provisions of this RFP, the Terms and Conditions Informational Sheet, and then the successful vendor's proposal, in descending order of priority.
10. **Governing Law.** This Request for Proposal, the Master Group Agreement, and any Individual Member/Participant Agreement will be construed and enforced in accordance with the laws of the State, without regard to conflict of law principles.
11. **No Assignment.** The Master Group Agreement may not be assigned by the successful vendor without the prior written consent of HPS.


E. DIRECTIONS FOR SUBMISSION OF PROPOSAL.

1. General

- a. Each responding vendor must completely fill out all requested information.
- b. Prices quoted must be F.O.B. delivered to the HPS Institution.
- c. Sign and return one copy of the Request For Proposal, including all attachments for each geographic area.

- d. Any additions must be on a separate attachment.
 - e. Samples: Requested Not Requested
2. **Appeals.** Any appeal regarding the selection of the Awarded Vendor must be made to HPS in writing and must fully identify any contested issues. If a responding vendor desires to appeal such award, it must first provide a written notice to HPS, at the HPS address, no later than five (5) working days after HPS issues its notice of intent to award. The actual appeal is due at the same address no later than five (5) working days after the date the notice of intent to appeal is received by HPS. The HPS Advisory Committee will receive the appeal and render a final decision.
3. **Signatures.** In making a proposal, each responding vendor must sign the RFP immediately below. By signing the RFP, the responding vendor acknowledges having read the RFP and all its attachments, exhibits and appendices and agrees to be bound by their terms. Responding vendors may also need to provide and submit supplementary material as requested by HPS. In addition to the foregoing, each responding vendor must **complete and sign all forms attached as Appendix A (Certification Regarding Debarment, etc.); Appendix B (Certification Regarding Lobbying); if applicable, Appendix C (Disclosure of Lobbying Activities); Appendix D (Non Collusion Affidavit); Appendix E (E-Verify Affidavit); for the Michigan contract only, Appendix F (Certificate of Compliance – Michigan Act 517 of 2012); Appendix G (Ethical Standards Affidavit); Appendix H (Conflict of Interest Affidavit); Appendix I (HPS Value Component Questions) and return them with the RFP.** If there are any questions, please contact Christina Costanza at (269) 795-3308

30.
301
302

AUTHORIZED SIGNATURE: 
NAME: Tim Perakis
TITLE: Regional Sales Manager
COMPANY: Alpha Baking Company
ADDRESS: 1910 Lincoln West South Bend, IN. 46625-2622
PHONE: 773-852-7957
E-MAIL: Tperakis@alphabaking.com
DATE: 3/24/2021

APPENDICES

- Appendix A – Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
- Appendix B – Certification Regarding Lobbying
- Appendix C – Disclosure of Lobbying Activities
- Appendix D – Non Collusion Affidavit
- Appendix E – E-Verify Affidavit
- Appendix F – Certification of Compliance - Iran Sanctions (MI only)
- Appendix G – Ethical Standards Affidavit
- Appendix H – Conflict of Interest Affidavit
- Appendix I – HPS Value Component Questions

EXHIBITS

- Exhibit A – Membership List
- Exhibit B – Master Group Agreement
- Exhibit C – Proposal of Material – (Bid List)

TERMS & CONDITIONS

3275 N. M-37 Hwy,
P.O. Box 247
Middleville MI, 49333
(800) 632-4572 |
hpsnet.com

Date: _____

1. Company Name: Alpha Baking Company 2. Website: www.alphabaking.com

3. Address: 1910 Lincoln West South Bend, IN. 46628-2622

4. Main Phone #: 773-261-6000 Fax: 773-261-6065

5. Send orders to orderentry@alphabaking.com Via: Email Fax Phone Online
(Name/Department)

6. Company business hours: Mon-Sat 8am-4pm Timezone: Central

7. Delivery Time: _____

8. Shipped via: Common Carrier Direct Distributor

9. F.O.B. HPS institution facility (prepaid & absorbed) Accepted (If freight not included please define freight terms separately.)

10. Payment terms: 30 days

11. Minimum order: 0

12. Identify the states you service:

AL AR DE FL GA IL IN IA KS KY LA MD MI MN MO NC OH OK PA SC TN TX VA WV Entire US

13. Price protection for 1 years.

14. Please check all HPS member segments that your products and or services apply to:

Medical Senior Living Education Medical Associates Associates

15. Please complete the following where applicable:

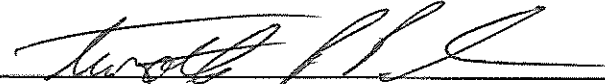
a. Do you provide service to your equipment? Yes No At no charge? Yes No

Define service charge: _____

b. Do you offer emergency service? Yes No If yes indicate hours of emergency service: _____

16. Relative to item #8 and #9 on the request for proposal, page two, please indicate below the frequency with which your company will furnish electronic statistical reports (excel format) and recording fee to the HPS office, should you be awarded this bid:

Monthly Quarterly

Signature: 

Printed Name: Tim Perakis

Title: Regional Manager

Phone: 773-852-7957 Email: tperakis@alphabaking.com

Dollar Volume Contact - Required

1. Name: Ann Cosmos 2. Title: Sales Administrator

3. Email: acosmos@alphabaking.com 4. Phone: 773-797-3432

5. Address: 4545 W. Lyndale

City: Chicago State: IL Zip: 60639

6. Subscribe to HPS Bottom Line:

Main Contact - Required

1. Name: Tim Perakis 2. Title: Sales Manager

3. Email: tperakis@alphabaking.com 4. Phone: 773-852-7957

5. Address: 4545 W. Lyndale

City: Chicago State: IL Zip: 60639

6. Subscribe to HPS Bottom Line:

Bid Contact - Required

1. Name: Tim Perakis 2. Title: Regional Sales manager

3. Email: tperakis@alphabaking.com 4. Phone: 773-852-7957

5. Address: 1910 Lincoln West

City: South Bend State: IN Zip: 46628-2622

6. Subscribe to HPS Bottom Line:

Marketing Contact - Required

1. Name: Stephanie Powell 2. Title: Marketing Associate

3. Email: spowell@alphabaking.com 4. Phone: 773-797-3355

5. Address: 5001 W. Polk st

City: Chicago State: IL Zip: 60644

6. Subscribe to HPS Bottom Line:

Additional Contacts -

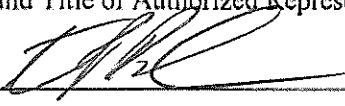
APPENDIX A

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION

The undersigned bidder makes this certification as part of its proposal in response to the RFP to which this Appendix is attached. The bidder certifies to the best of its knowledge and belief that it and its principals:

- 1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
- 2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph 2) above; and
- 4) Have not within a three-year period preceding this proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Where the bidder is unable to certify to any of the above statements, the bidder must attach an explanation to this proposal.

Alpha Baking Company	Bread, Rolls, Buns and Pastries
<hr/>	
Bidder's Name	PR/Award Number or Project Name
<hr/>	
Tim Perakis Regional Sales Manager	
<hr/>	
Name and Title of Authorized Representative	
	
<hr/>	
Signature	Date
	4/2/2021

APPENDIX B

CERTIFICATION REGARDING LOBBYING

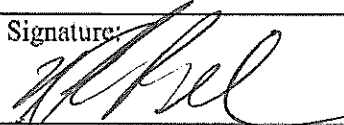
The undersigned bidder makes this certification in the event the bidder's proposal in response to the RFP to which this Appendix B is attached results in a contract or subcontract that exceeds \$100,000 in federal fund expenditures:

The bidder certifies by signing and submitting this proposal, to the best of its knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned must complete and submit **Standard Form-LLL**, "Disclosure of Lobbying Activities," in accordance with its instructions.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification will be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned also agrees by submitting its proposal that the bidder will require that the language of this certification be included in all lower tier subcontracts exceeding \$100,000 in Federal funds and that all subcontractors must certify and disclose accordingly.

Name Tim Perakis		Agreement Number:	
Address 1910 Lincoln West South Bend, IN 46628-2622			
Printed Name and Title of Submitting Official: Tim Perakis Regional Sales		Signature: 	Date: 4/12/2021

APPENDIX C
DISCLOSURE OF LOBBYING ACTIVITIES

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub-awardee or prime Federal recipient, at the invitation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-awardee recipient. Identify the tier of the sub-awardee, e.g., the first sub-awardee of the prime is the 1st tier. Sub-awards include but are not limited to subcontracts, sub-grants and contract awards under grants.
5. If the organization filing the report in Item 4 check "sub-awardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 [e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency]. Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all Boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a Collection of Information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0348-0046. The time required to complete this information is estimated to average 10 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection.

7/97

**DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET**

Approved by OMB
0348-0048

Reporting Entity: _____ Page _____ of _____

Empty reporting area for disclosure of lobbying activities.

E-VERIFY AFFIDAVIT

This Affidavit is made in connection with the Request for Proposals to which it is attached, for the benefit of HPS and HPS Institutions. The undersigned states that:

- 1. He/she is authorized to sign this Affidavit on behalf of the Responding Vendor identified below.
- 2. The Responding Vendor does not knowingly employ an "unauthorized alien" within the meaning set forth in 8 U.S.C. 1324a(h).

I swear or affirm, under the penalties for perjury, that the foregoing statement is true.

Responding Vendor's Name Alpha Baking Company

By (signature): 

Name (printed): Tim Perakis

Title: Regional Sales Manager

Date: 4/2/2021

**APPENDIX G
ETHICAL STANDARDS AFFIDAVIT**

Contractor, after being first duly sworn, affirms that by its employment policy, standards and practices it does not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal or laying off of any individual due to race, creed, color, national origin, age or sex and that it is not in violation of and will not violate any applicable laws concerning the employment of individuals with disabilities.

Contractor understands that it shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore.

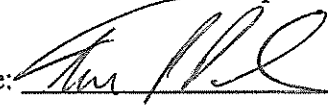
Contractor also understands that it shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

Contractor also understands that it shall be a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a metropolitan government contract upon the agreement or understanding for a contingent commission, percentage or brokerage fee, except for the retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business.

Contractor represents that it has not retained anyone in violation of the foregoing.

Contractor also understands that a breach of ethical standards could result in civil or criminal sanctions and/or debarment or suspension from being a seller, contractor or subcontractor under metropolitan government contracts.

Print name of bidder: Tim Perakis

Signature: 

Name of Company: Alpha Baking Company

City: Chicago

State: IL

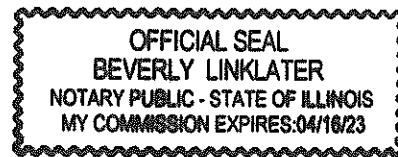
Sworn to and subscribed before me, a notary public in and for the above state and county, on this

2nd Day of April, 2021.

Notary Public



My commission expires: 4/16/23



Seal

**APPENDIX H
CONFLICT OF INTEREST AFFIDAVIT**

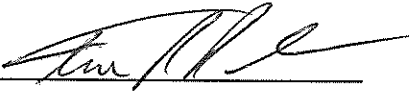
This affidavit is required by state law and complies with the State of Michigan, Act No. 232 of Public Acts of 2004, Enrolled House Bill No. 5376, Sec. 1267, paragraph 3, and sub-paragraph (d), as listed below:

- (3) The advertisement for bids (and proposals) shall do all of the following:
State that the bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive of the public-school academy. A board, intermediate school board, or board of directors shall not accept a bid that does not include this sworn and notarized disclosure statement.

CHECK ONE OF THE TWO BOXES BELOW.

List and describe all existing Conflicts of Interest. *(Attach an additional page if necessary.)*

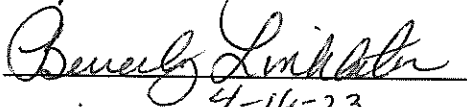
To the best of my knowledge, no conflict of interest exists.

Print name of bidder: Tim Perakis Signature: 
Name of Company: Alpha Baking Company City: Chicago State: IL

NOTARY: _____ State of IL County of Cook

Sworn to and subscribed before me, a notary public in and for the above state and county, on this

2nd Day of April, 2021.

Notary Public 
My commission expires: 4-16-23



Seal

APPENDIX I

HPS Value Components Questions

HPS strives to provide only contracts that offer great value to our Members, are relevant to their needs, and include differentiating factors that set them apart from all other similar contracts offered by other GPOs.

Our contracts must address the four general areas of concern that all of our Members, regardless of class of trade, deal with on a daily basis. These are what we call a contract's Value Components, which are:

1. Financial Viability: Our contracts must provide a positive financial impact to our Members.
2. Regulatory Compliance: Our contracts must help our Members become and maintain compliance with relevant laws, policies and regulations.
3. Staff Efficiency: Our contracts must help our Members optimize their staff through process improvement, training and education, and other assistance that makes their work easier and more accurate.
4. Client Participation/Engagement/Satisfaction: Our contracts must help our Members be more attractive to their client base, leading to greater participation in their services, and higher levels of satisfaction.

How you answer the following questions in light of the above description will help paint the picture of the level of true value you can bring to our Members. Please be as thorough as possible; we've incorporated additional pages after the questions if you want to expound on any of your answers. You are also welcome to attach other sheets.

Value Component 1

Pricing Information – 25 Points

1. Max 25 Points

Please complete Exhibit C

Financial Viability – 20 Points: Our contracts must provide a positive financial impact to our Members.

1. (Max 4 Points) Describe your pricing to HPS Members.

Our pricing offered to HPS members is competitive based on size and product make up in both the healthcare and K-12 marketplace.

2. (Max 4 Points) What bench marketing did your company use to determine the HPS Member price?

A primary foundation of our pricing structure is the marketplace, as well as, the value of our product vs. our competitor's product. We offer far more fresh variety and a higher quality product vs. most of our retail competitors. By bidding as a member of the HPS group you receive the purchase power of the entire membership.

3. (Max 2 Points) Outline rebates and/or incentives you would make available to the HPS membership, i.e. commitment-based, volume-based, drop-size based, EDI or quick payment discounts, etc.

We are providing your members with the best possible pricing on the invoice. There will be no opportunities to discount any further than the invoice pricing.

4. (Max 2 Points) What is the price protection period for this contract?

Generally we commit to pricing for a year at a time, but in rare and extreme circumstances where commodity pricing on both grain and oil based products increase double digits in a short window, we do request the right to notify members of an increase via a 30 day notice to HPS.

5. (Max 2 Points) Does your company charge fuel surcharges and/or other delivery charges? (yes no)
If yes, explain the charges and fee schedule in detail.

No, we do not charge HPS members who are under the HPS contracted pricing a surcharge. In some instances, groups will be members of both HPS and independently request a quote through a direct solicitation. In these situations, the HPS contract with no surcharge will not apply.

6. (Max 2 Points) Specifically describe how your offerings will have a positive financial impact on our Members' organizations.

Alpha Baking is proud to offer a far more expansive line of pastry and artisan breads that most of our fresh competitors simply do not offer. This allows your members to provide their customers and clients with items they otherwise would not have access to fresh.

7. (Max 2 Points) Financially speaking, is your offering to HPS Members stronger than to other groups?
Explain either way.

We are confident our pricing is fair and equitable across the board. We feel strongly in our ability to out service any and all of our competitors with the extra value of providing a one stop shop for all HPS members our competitors can not. HPS members will get these added values at a competitive price!

8. (Max 2 Points) Explain your shipping terms.

We ship via our Direct Service Distribution (DSD) Model pricing for all shipping is built into the pricing. In other words, our pricing is FOB your member's facility. Unfortunately, this will require your members to fall within our fresh route logistical footprint.

Value Component #2

Regulatory Compliance – 20 Points: Our contracts must help our Members become and maintain compliance with relevant laws, policies and regulations.

1. (Max 4 Points) Describe how your product/service provides solutions for relevant industry standards and laws?

Alpha Baking has the reputation for being able to supply any and all customers from fast food up to white table cloth. We are SQF level 2 certified and follow if not exceed all applicable industry standards.

2. (Max 4 Points) How does your product or service adhere to industry standards?

Alpha maintains an HACCP plan in each and every facility we operate. We also have a full time QA department that manages any and all product quality concerns. We are third party audited and adhere to the latest in government and industry legislations including FSMA. This allows us to stay ahead of the curve with respect to industry standards.

3. (Max 4 Points) Describe how your company helps the HPS Member improve their policy or procedures in your product or service line.

HPS members can rest assured that they and their clients are protected by the thorough measures Alpha Baking takes each and every day when producing our high quality products.

4. (Max 4 Points) Describe any special programs that your organization offers that will improve HPS Members' ability to properly and efficiently use your products/services.

Alpha Baking offers online ordering and online bill pay which most of our competitors do not offer. This is another value added service provided to HPS members included in their pricing.

5. (Max 4 Points) Describe how your product or service helps promote industry's best Practices in the HPS Members facility.

HPS members can rest easy not having to worry about the safety or quality of the products they are receiving from Alpha Baking. Our rigorous safety measures and procedures ensure they are receiving the highest quality of product.

Value Component #3

Staff Efficiency – 20 Points: Our contracts must help our Members optimize their staff through process improvement, training and education, and other assistance that makes their work easier and more accurate.

1. (Max 5 Points) How does your product or service help increase productivity and/or optimize staffing levels at the HPS Members facility.

Alpha Baking has consistently improved efficiency at their customer's facilities. We offer a variety of methods for quickly placing orders including online ordering and driver management of accounts. We also offer easy online access for HPS members to pay and view any and all open invoices on the same system as order placement. Our drivers are well versed in handling all aspects of account management including par level build ups and menu based ordering. This allows HPS members the ability to worry about the important things and leaving the bread to us.

2. (Max 5 Points) Describe how your product or service optimizes organizational efficiency of the HPS Member.

We try and make the entire bread process as simple as possible. From more variety, to smaller lead time, to quicker ordering and processing platforms, our one stop shop mentality really eases the burden on HPS members with respect to bread and baked goods

3. (Max 5 Points) Describe how HPS Members will place orders for your products/services.

HPS members will have a multitude of options for placing orders with Alpha Baking. First, we generally lead the industry with respect to lead time. We offer shorter lead times and more flexibility when placing orders than any of our competitors. HPS members can be set up to place orders online via the internet, or they can email or call orders in to our order department. They also have the option of having our driver's handle the bread orders either through a par level system, or by working off menu's and census counts.

4. (Max 5 Points) Describe your organization's ongoing education and/or training opportunities to promote continuous improvement for your products/services.

One thing we at Alpha are proud to do is present to participating members and explain to them the overall value they will receive when they become Alpha customers. We are always open to sitting down and discussing the new options or simply walking customers through our online ordering or online payment platforms. We are seriously just a phone call away.

Value Component #4

Client Participation/Engagement/Satisfaction – 15 Points: Our contracts must help our Members be more attractive to their client base, leading to greater participation in their services, and higher levels of satisfaction.

1. (Max 4 Points) Does your product or service has had proven outcomes? (yes no)

If yes, explain and provide documentation of those outcomes.

Yes, our product, but more importantly everything that we offer in totality has been proven successful. We are family owned and operated and have grown from a defunct bankrupted bakery when our owners purchased Mary Ann Bakery in Chicago to a thriving bakery with operations in over 17 states fresh and all 50 states frozen. We have grown based on our commitment to our customers above and beyond anything else. You can find our products in almost every major hospital and every major school system from Chicago to Milwaukee, out to Madison and Rockford down through Davenport and through Central Illinois. South to St. Louis and into Louisville and Indianapolis. We service the Fort Wayne Schools, the South Bend Schools and nearly all the schools in Northwest Indiana. In Michigan, you will find us in the University of Michigan, Eastern Michigan University, Albion College, Oakland University along with many hospitals and local school districts. Healthcare and schools are a core part of who we are!

2. (Max 4 Points) How does your product or service meet or exceed to industry quality standards?

We follow strict guidelines with regards to the care and time we put into manufacturing our products, but also in the sourcing of our ingredients.

3. (Max 2 Points) Explain the strengths of your company's brand recognition.

Unlike most of our competitors, our brand is not based on retail but rather on the success of our products on the wholesale side. We offer a heartier crumb and our products our more durable (lower moisture levels) than our retail partners. This is the perfect type of product to make sandwiches on or simply to snack on as a piece of toast.

4. (Max 2 Points) Outline your organizations plan for marketing to HPS Members.

Information about Alpha Baking and our products can be found on our website www.alphabaking.com

5. (Max 3 Points) Describe how your product or service aligns with HPS Member Classes of Trade and which ones are eligible to utilize your contract:

Medical (acute care and non-acute facilities)

Medical Associate (doctor's offices, labs, etc.)

Senior Living (skilled nursing, assisted living, independent living facilities)

Education (public and private primary K-12 schools, colleges and universities)

Associate (camps, senior meal programs, municipalities, jails, etc.)

Our product variety allows us to provide each and all facets of both the healthcare and school side of the HPS members any and everything they might need.

We offer a full spectrum of individually wrapped items from bread slices, to rolls, to donuts, brownies and Danish. Your customers can feel safe knowing that the end product they are getting hasn't been touched by any other hands. We offer whole grain items that meet the federal guidelines for schools, but that are also great healthy options for healthcare. Our artisan products allow for your members to run specials with options like Jalapeno Cheese or Tomato Basil bread, foccacia sandwiches or pretzel paninis. Of Course we are recognized as the industry leader in hot dog and hamburger buns perfect for campsites, municipal parks, or corrections facilities. We offer a full line of pastries to cover that breakfast meeting with the doctors and hospital board or administration at your school. In short, we have what your members need to buy fresh and in most cases daily.

EXHIBIT B

February 15, 2021

«FirstLastName» Tim Perakis
«JobTitle» Sales Manager
«Company» Alpha Baking Company
«Address1» 1910 Lincoln Way West
«Address2» South Bend, IN. 46628

RE: HPS MASTER GROUP AGREEMENT #«Agreeno» (REV. #«Rev») - «Proddesc»

Dear «Salutation»:

This is to advise you that your Company's proposal on «Proddesc» for HPS's member/participant institutions, was accepted as best proposal by the HPS «Committee». As used in this Master Group Agreement, "HPS," "we," "us," and "our" refer to HPS LLC, a Delaware nonprofit limited liability company, and its subsidiary, HPS MI, Inc., a Delaware nonprofit corporation, as their interests may appear. We accept this proposal under the terms and conditions as set forth in the HPS Request for Proposals, including all its Appendices and Exhibits, and your proposal dated «QuoteDate». As the successful vendor, you are expected to follow up with planned visits to each eligible HPS member/participant to explain the program and pass along literature. Furthermore, if prices are available through distributors, it will be your responsibility to inform all distributors of the HPS pricing prior to the effective date of this Master Group Agreement. It will also be your responsibility to notify distributors of any future price changes in a like manner.

REPORTS TO HPS:

As per your response to Item #19 on the Terms and Conditions sheet on your proposal, we will expect to receive your first dollar volume electronic report by participating institution to the HPS Office on or before «DVDueDate», via XLS or TXT file format. Also, you are responsible for dollar volume reports whether purchases are made via a distributor or direct.

You agree to pay HPS a recording fee equal to one tenth of one percent (.1%) of Total Sales, due thirty (30) days after each quarter or month (depending on how you report). For purposes of this Master Group Agreement, "Total Sales" means your gross sales to our members and participants (or to member's or participant's representatives including affiliates, subsidiaries, subcontractors, contractors, agents or other representatives) net of any discounts and return credits within the same reporting period. Any recording fee paid after the effective date of this Master Group Agreement is final, and not subject to be offset, nor will future adjustments be made for returns of vendor product purchases made by HPS members/participants. HPS will allocate recording fees between HPS LLC (for tax-exempt, nonprofit member activity) and HPS MI, Inc. (for taxable, for-profit participant activity), as appropriate.

Any payment due hereunder must be submitted with the corresponding electronic statistical dollar volume report. Should you be unable to meet this commitment for any reason, you must pay interest on the outstanding amount, accruing on a daily basis from and after the due date until any outstanding amount has been paid in full, at a rate equal to the prime rate of interest announced by Comerica Bank, Grand Rapids, MI, plus two percent (2%).

Payment for recording fee payment to HPS can be made by electronic funds transfer (EFT). Call the HPS accounting department at 269-795-3308 for details regarding EFT payment information. An alternative payment method is by check made payable to HPS and mailed to 3275 N. M37 Hwy., P.O. Box 247, Middleville, MI 49333-0247.

Please provide HPS with an electronic version of all applicable agreement information including price list, commitment form, etc. in either Microsoft Word or Microsoft Excel.

AVAILABILITY: You guarantee availability of «Proddesc» for duration of this Master Group Agreement.


The initial term of this Master Group Agreement is two (2) years, commencing on the date stated on the contract summary sheet that we will provide for your signature. We have the option to extend the term for up to two (2) additional periods of two (2) years each, by written notice to you before expiration of the then-current term.

Any current or future HPS Institution (as defined in the Request for Proposals) may make purchases under this Master Group Agreement upon entering into an Individual Member/Participant Agreement with you referencing this Master Group Agreement, as more fully described in the Request for Proposals. This Master Group Agreement may be terminated by us by giving 60 days written notice of such termination to you. Except as otherwise provided below, termination of this Master Group Agreement will constitute termination of all Individual Member/Participant Agreements executed by and between you and any participating HPS Institution pursuant to this Master Group Agreement. Any participating HPS institution also may terminate its participation under this Master Group Agreement and any Individual Member/Participant Agreement by giving you 60 days written notice of such termination. If this Master Group Agreement is terminated by HPS, a participating HPS institution may elect to continue its existing Individual Agreement with you pursuant to the existing terms and conditions of the Individual Agreement. If a participating HPS institution elects to continue its Individual Agreement with you, the participating HPS institution will notify you in writing of this election within 30 days of the termination of this Master Group Agreement and the Individual Member Agreements by HPS.

Your agreement with HPS includes this Master Group Agreement, the Request for Proposals, the Appendices, Exhibits, and other documents identified in the Request for Proposals, and your proposal, all of which are incorporated into this Master Group Agreement in the order of priority set forth in the Request for Proposals. Your agreement with the foregoing will be indicated by your signing and returning to us a copy of this Master Group Agreement. Please be advised that HPS will not send notice of this Master Group Agreement to our member/participant institutions until a signed copy of this Master Group Agreement copy has been received in our office. Therefore, it is imperative that this document be signed and returned to my attention at your earliest convenience. You may not assign this Master Group Agreement, by operation of law or otherwise, without the prior written consent of HPS.

We look forward to a mutually beneficial relationship between your company and our member/participant institutions.

HPS
SIGNATURE: _____
«Analyst»
DATE: _____

AGREED: «Company» Alpha Baking Company
SIGNATURE: 
NAME & TITLE: Tim Perakis Sales Manager
DATE: 3/24/2021

2021
3/24/2021
15:00
15:00
15:00
15:00
15:00

Exhibit C

(25 Points Possible)
 Proposal of Material - Bid List
 Proposal of Material - Bid List
 Schedule/Not-Reschedule
 Proposal of Material for Comparison Purposes. Volume is estimate for all HPS separated in case vendor wants to offer different prices to the two segments

HPS Item Volume	HPS Item Description	HPS Weight	HPS Usable Slices	HPS Pack Size	Vendor Item Code	HPS Size Description	Vendor Weight	Vendor Usable Slices	Vendor Pack Size	HPS Full Service Price	HPS Self Service Price
4741 1'	Thick Toasted Bread	24oz	14	1 Loaf	11137	24oz	17	17	17	\$1.67	
4758	TEXAS TOAST	24oz	18	1 Loaf	11137	24oz	17	17	17	\$1.71	
1138	White Sandwich Bread	24oz	26	1 Loaf	11123	24oz	24	24	24	\$1.71	
25,043	White Sandwich Bread	24oz	28	1 Loaf	11123	24oz	24	24	24	\$1.71	
997	White Sandwich Bread	28oz	28	1 Loaf	11123	28oz	24	24	24	\$2.09	
321	Ind. White Slices	100	100	1 Loaf	32010	1oz per sl	12	12	12	\$2.18	
1,725	White Sandwich Bread	32oz	26	1 Loaf	11222	32oz	30	30	30	\$1.71	
21,466	Klostermann Big White Bread	24oz	20	1 Loaf	11123	24oz	24	24	24	\$1.53	
1,659	White Pan Bread	20oz	20	1 Loaf	11308	20 oz	19	19	19	\$1.53	
15,123	Penninckor White Pan Bread	16oz	16	1 Loaf	11308	20 oz	19	19	19	\$1.53	
454	Wholegrain Pan Bread	20oz	20	1 Loaf	12385	24 oz	24	24	24	\$2.29	
814	Wholegrain Sandwich Bread	24oz	22	1 Loaf	12385	1oz per sl	12	12	12	\$2.19	
10	Ind. Wholegrain Slices	100	100	1 Loaf	32014	1oz per sl	12	12	12	\$2.09	
868	Wheat Sandwich Bread	28oz	28	1 Loaf	12186	32oz	30	30	30	\$4.13	
1,086	Honey Wheat Bread Thick Slice	32oz	18	1 Loaf	12323	32oz	18	18	18	\$1.71	
1,146	Wheat Sandwich Bread	24oz	26	1 Loaf	12123	24 oz	21	21	21	\$1.71	
17,763	Wheat Sandwich Bread	24oz	29	1 Loaf	12123	24 oz	21	21	21	\$4.23	
3,184	Honey Wheat Bread	32oz	22	1 Loaf	12388	32 oz	20	20	20	\$2.09	
6	Ind. Wheat Slices	100	100	1 Loaf	32007	1oz per sl	12	12	12	\$1.71	
12,600	Klostermann Homestyle Wheat Bread	24oz	20	1 Loaf	12123	24 oz	21	21	21	\$1.71	
12,195	Penninckor Wheat Pan Bread	24oz	20	1 Loaf	12123	24oz	21	21	21	\$1.62	
6,331	100% Whole Wheat Pan bread	24oz	20	1 Loaf	12265	24 oz	21	21	21	\$3.19	
53	Light Rye Bread	16oz	13	1 Loaf	28048	32 oz	32	32	32	\$5.21	
4,668	Crain Bread	32oz	26	1 Loaf	28089	32 oz	30	30	30	\$2.71	
498	Crain Bread	24oz	15	1 Loaf	16107	32 oz	30	30	30	\$5.21	
1,435	Texas Toast Yellow Dough	28oz	18	1 Loaf	13046	32oz	16	16	16	\$2.91	
38	Premium 12 Grain Bread	28oz	13	1 Loaf	80084	24 oz	16	16	16	\$4.37	
150	Organic 100% Whole Wheat Bread	28oz	15	1 Loaf	12209 non organic	24 oz	16	16	16	\$1.70	
14	Organic Sprouted Wheat Bread	28oz	15	1 Loaf	27100	32 oz	18	18	18	\$1.45	
240	Soft Marble Rye	32oz	22	1 Loaf	51051	1.5 oz per bun	12	12	12	\$2.03	
59	3rd Hamburger Bun					2 oz per bun	8	8	8	\$1.45	
5	3rd Whole Grain Hamburger Bun					2 oz per bun	8	8	8	\$1.45	
5,715	Penninckor Hamburger Bun					2 oz per bun	12	12	12	\$2.03	
4,046	4th Honey Hamburger Bun					2 oz per bun	12	12	12	\$1.45	
13	Honey Hot Dog Bun					1.9 oz per bun	8	8	8	\$1.45	
618	Penninckor Hot Dog Bun					1.9 oz per bun	8	8	8	\$1.45	
613	8 Breadsticks					1.8 oz per totl	8	8	8	\$7.33	
5	3 1/2" Wholegrain Hamburger Bun					1.9 oz per bun	60	60	60	\$1.78	
9,214	Klostermann Hamburger Bun					1.9 oz per bun	12	12	12	\$1.78	
14,973	4th Hamburger Bun					1.9 oz per bun	12	12	12	\$1.81	
8	4th Seeded Hamburger Bun					1.9 oz per bun	12	12	12	\$4.38	
445	4th Seeded Bun					2.5 oz per bun	12	12	12	\$2.18	
590	5th Hoagie Bun					2.2 oz per bun	6	6	6	\$1.97	
16	4th 100% Whole Wheat Hamburger Bun					2.0 oz per bun	12	12	12	\$1.97	
5,867	4th Whole Grain Hamburger Bun					2.0 oz per bun	12	12	12	\$1.97	
6	4th Multigrain Seeded Bun					2.5 oz per bun	30	30	30	\$2.03	
5	4th Kaiser Cut Hamburger Bun					2.5 oz per bun	12	12	12	\$2.03	
74	4th Cornmeal Kaiser Bun					1.9 oz per stick	12	12	12	\$1.89	
22	6th Wholegrain Breadsticks					1.9 oz per totl	8	8	8	\$2.23	
19	6th Pottery Seeded Hot Dog Bun					1.6 oz per totl	8	8	8	\$1.50	
600	6th Breadsticks					2 oz per bun	12	12	12	\$1.74	
1,976	6th Wholegrain Hot Dog Bun					1.9 oz per bun	12	12	12	\$1.74	
5,989	6th Hot Dog Bun					1.9 oz per bun	12	12	12	\$1.74	
1,030	6th Hot Dog Bun					1.9 oz per bun	12	12	12	\$1.74	
4,997	5th Hoagie Bun					1.9 oz per bun	12	12	12	\$1.74	
583	6th Multigrain Hot Dog Bun					1.9 oz per bun	12	12	12	\$1.74	



Re: EXHIBIT C

Due to the original Exhibit C being so small and hard to read, we have created an excel spread sheet with the same information so it's easier to read.

OLD WORLD & PAR-BAKED BREADS

S.ROSEN'S BAKERY/MARY ANN BAKERY

5001 WEST POLK STREET, CHICAGO, ILLINOIS 60644 773-261-6000 -- FAX 773-261-6065

EXHIBIT C:		HPS Item Description	HPS Weight	HPS Usable Slices	HP Pack Size	Vendor Item #	Vendor Description	Vendor Weight	Vendor Usable Slices	Vendor Pack Size	Or Equival	HPS Full Service Price	HPS Self Service Price
4	1" Thick Texas Toast	24oz	14	1 Loaf	11137	1.5# White Texas Toast 1" Slice	24oz	17	1 Loaf			\$ 1.67	
758	TEXAS TOAST	24oz	18	1 Loaf	11137	1.5# White Texas Toast 1" Slice	24oz	17	1 Loaf			\$ 1.67	
138	White Sandwich Bread	24oz	26	1 Loaf	11123	1.5# White Pullman Bread Poly	24oz	24	1 Loaf			\$ 1.71	
043	White Sandwich Bread	24oz	29	1 Loaf	11123	1.5# White Pullman Bread Poly	24oz	24	1 Loaf			\$ 1.71	
7	White Sandwich Bread	28oz	28	1 Loaf	11123	1.5# White Pullman Bread Poly	24oz	24	1 Loaf			\$ 1.71	
	Ind. White Slices		100	1 Loaf	32010	1.5# White Slices 12 ct	1oz per sl	12	12 Count			\$ 2.09	
715	White Sandwich Bread	32oz	26	1 Loaf	11222	2# White Poly	32oz	30	1 Loaf			\$ 2.18	
466	Klosterman Big White Bread	24oz	20	1 Loaf	11123	1.5# White Pullman Bread Poly	24oz	24	1 Loaf			\$ 1.71	
359	White Pan Bread	20oz	20	1 Loaf	11308	20oz ST White Kreamo Bag	20oz	19	1 Loaf			\$ 1.53	
123	Pennington White Pan Bread	16oz	16	1 Loaf	11308	20oz ST White Kreamo Bag	20oz	19	1 Loaf			\$ 1.53	
4	Wholegrain Pan Bread	20oz	20	1 Loaf	12385	School White Wheat Sandwich Bread	24oz	24	1 Loaf			\$ 1.53	
4	Wholegrain Sandwich Bread	24oz	22	1 Loaf	12385	School White Wheat Sandwich Bread	24oz	24	1 Loaf			\$ 1.53	
	Ind. Wholegrain Slices		100	1 Loaf	32014	1.5# Premium WW Wheat Sl 12 ct	1oz per sl	12	12 Count			\$ 2.29	
6	Wheat Sandwich Bread	28oz	28	1 Loaf	12186	2# Wheat Poly	32oz	30	1 Loaf			\$ 2.19	
386	Honey Wheat Bread Thick Slice	32oz	18	1 Loaf	12323	2# Wheat Deluxe Thick Sl	32oz	18	1 Loaf			\$ 4.13	
146	Wheat Sandwich Bread	24oz	26	1 Loaf	12123	1.5# Club Wheat Bread Poly	24oz	21	1 Loaf			\$ 1.71	
763	Wheat Sandwich Bread	24oz	29	1 Loaf	12123	1.5# Club Wheat Bread Poly	24oz	21	1 Loaf			\$ 1.71	
184	Honey Wheat Bread	32oz	22	1 Loaf	12358	2# Cracked Wheat Deluxe Regular	32oz	20	1 Loaf			\$ 4.23	
	Ind. Wheat Slices		100	1 Loaf	32007	1.5# Wheat Slices 12 ct	1oz per sl	12	12 Count			\$ 2.09	
600	Klosterman Homestyle Wheat Bread	24oz	20	1 Loaf	12123	1.5# Club Wheat Bread Poly	24oz	21	1 Loaf			\$ 1.71	
195	Pennington White Pan Bread	24oz	20	1 Loaf	12123	1.5# Club Wheat Bread Poly	24oz	21	1 Loaf			\$ 1.71	
333	100% Whole Wheat Pan Bread	24oz	20	1 Loaf	12265	100 WW Wheat Brd 32oz Pullman	32oz	28	1 Loaf			\$ 1.62	
3	Light Rye Bread	16oz	13	1 Loaf	26048	1.5# Rye Plain Slice	24oz	17	1 Loaf			\$ 3.19	
358	Raisin Bread	24oz	26	1 Loaf	26069	2# Plain Rye Bread	32oz	32	1 Loaf			\$ 3.71	
8	Cinnamon Bread	24oz	15	1 Loaf	16107	2# Cin Raisin Brd	32oz	30	1 Loaf			\$ 5.21	
135	Texas Toast Yellow Dough	28oz	18	1 Loaf	13046	2# Yellow Pull 1" Sl	32oz	16	1 Loaf			\$ 3.69	
0	Premium 12 Grain Bread	28oz	13	1 Loaf	80064	24oz WP Healthy Multigrain3	24oz	16	1 Loaf			\$ 2.91	
0	Organic 100% Whole Wheat Bread	28oz	15	1 Loaf	12209	24oz WP Wheat Regg SL-Rosens Bag *NOT ORGANIC	24oz	16	1 Loaf			\$ 2.91	
0	Organic Sprouted Wheat Bread	28oz	15	1 Loaf	N/A	#N/A							
0	Swift Marble Rye	32oz	22	1 Loaf	27100	2# Marble Rye 5/8" Sl.	32oz	18	1 Loaf			\$ 4.37	
	3" Hamburger Bun			12 Count	51061	3.5" Ham Pl 12ct	1.5 oz per bun	12	12 count			\$ 1.70	
	3" Whole Grain Hamburger Bun			12 Count	N/A	#N/A							
715	Pennington Hamburger Bun			8 Count	51146	4" Ham PL 8ct Bag-Rosens	2oz per bun	8	8 Count			\$ 1.45	
146	4" Honey Hamburger Bun			12 Count	51070	4" Ham Wheat 12 Ct	2oz per bun	12	12 count			\$ 2.03	
8	Honey Hot Dog Bun			8 Count		#N/A							
8	Pennington Hot Dog Bun			8 Count	53035	Holddog PL 8ct Bag-Rosens	1.9 oz per bun	8	8 count			\$ 1.45	
3	8" Breadsticks			16 Count	34071	B&S 8" Bread Stick 8ct	1.6oz per roll	8	8 Count			\$ 1.50	
	3 1/2 Wholegrain Hamburger Buns			60 Count	51550	3.5" White Wheat Ham Buns 60ct.	1.9oz per bun	60	60 Count			\$ 7.33	

HPS volume	HPS Item Description	HPS Weight	HPS Usable Slices	HP Pack Size	Vendor Item	Vendor Description	Vendor Weight	Vendor Usable Slices	Vendor Pack Size	Or Equival	HPS Full Service Price	HPS Self Service Price
214	Klosterman Hamburger Bun	12	12	12 Count	51110	4" HamPL 12ct Bag-Rosens	1.9oz per bun	12	12 Count		\$ 1.78	
973	4" Hamburger Bun	12	12	12 Count	51110	4" HamPL 12ct Bag-Rosens	1.9oz per bun	12	12 Count		\$ 1.78	
5	4" Seeded Hamburger bun	12	12	12 Count	51100	4" Ham Ses12ct Bag-Rosens 01	1.9oz per bun	12	12 Count		\$ 1.81	
0	4" Brioche Bun	12	12	12 Count	51435	4" Brioche Bun 12ct Pillows	2.5oz per bun	12	12 Count		\$ 4.38	
0	6" Hoagie	6	6	6 Count	31049	Rosen's French Rolls 6 ct	2.2 oz per bun	6	6 count		\$ 2.18	
	4" 100% Whole Wheat Hamburger Bun			12 Count	51022	4" White Wheat Hamburger Bun 12ct	2.0 oz per bun	12	12 count		\$ 1.97	
367	4" Whole Grain Hamburger Bun			12 Count	51022	4" White Wheat Hamburger Bun 12ct	2oz per bun	12	12 Count		\$ 1.97	
	4" Multigrain Brioche Bun			12 Count		#N/A						
	4" Kaiser Cut Hamburger Bun			30 Count	51456	R.B. Pl Deep Pan 30 Ct	2.5 oz per bun	30	30 count		\$ 5.75	
	4" Cornmeal Kaiser Bun			12 Count	52047	4.5" Corn Kaiser 12 Clear Bag	2.5oz per bun	12	12 Count		\$ 2.81	
	6" Wholegrain Breadstick			16 Count	42003	4"-5" School HoneyWheat Brd Sticks12ct	1oz per stick	12	12 Count		\$ 1.89	
	6" Poppu Seed Hot Dog Buns			12 Count	53026	Holdog Pop12ct Bag-Rosens	1.9oz per bun	12	12 Count		\$ 2.23	
0	6" Breadsticks			16 Count	34071	B&S 8" Bread Stick 8ct	1.6oz per roll	8	8 Count		\$ 1.50	
376	6" Wholegrain Hot Dog Bun			12 Count	53071	White Wheat Hot Dogs 12ct	2oz per bun	12	12 Count		\$ 2.03	
389	6" Hot Dog Bun			12 Count	53029	Holdog Pl 12ct Bag-Rosens	1.9oz per bun	12	12 Count		\$ 1.74	
330	6" Hot Dog Bun			12 Count	53029	Holdog Pl 12ct Bag-Rosens	1.9oz per bun	12	12 Count		\$ 1.74	
397	5" Hoagie Bun			8 Count	31087	5" French RI Hinged 6ct.	2.5 oz per bun	6	6 count		\$ 1.89	
3	6" Jumbo Hot Dog Bun			12 Count	53029	Holdog Pl 12ct Bag-Rosens	1.9oz per bun	12	12 Count		\$ 1.74	
2	6" Jumbo Whole Grain Hot dog bun			12 count	53071	White Wheat Hot Dogs 12ct	2oz per bun	12	12 Count		\$ 2.03	
2	5" Wholegrain Hoagie Bun			8 count	31454	Wheat Diamond Jims 24T	2oz per roll	24	24 Count		\$ 5.13	
	6" Hinged Wholegrain Hoagie Bun			8 count	31011	5" White Wheat French Hinged 6ct	2oz per roll	6	6 Count		\$ 2.13	
1	6" Wholegrain Hoagie Bun			8 count	31401	White Wheat Steak Buns-SL, 24ct	2oz per roll	24	24 Count		\$ 4.26	
219	6" Hinged Hoagie Bun			8 count	31061	Steak Bun Pl Hinged 6 Ct	2.5oz per roll	6	6 Count		\$ 1.46	
2	6" Hoagie Bun			8 count	31049	Rosen's French Rolls 6 ct	2.2 oz per roll	6	6 Count		\$ 2.18	
378	White Pan Dinner Roll			24 count	33098	Pan RI Sl 24ct.	1.2oz per roll	24	24 Count		\$ 4.08	
286	Wholegrain Pab Dinner Roll			24 count	33119	White Wheat Dinner Rolls 24ct	1oz per roll	24	24 Count		\$ 2.55	
2	White Slammer Bun			24 count	51195	Plain Slammer Buns 12ct.....SLICED	1.2oz per bun	12	12 Count		\$ 2.23	
1	Ind. White Dinner Roll			60 count	33354	Ind Wrap Oval Rolls	1.7oz per roll	12	12 Count		\$ 3.26	
1	Ind. Wheat Dinner Roll			60 count	33355	Ind Wrap Wheat Rolls 12ct.	1.7oz per roll	12	12 Count		\$ 3.26	
1	Lrg. Wholegrain Pan Dinner Roll			12 count	33112	Soft Wheat Dinner Roll Bg	1.2oz per roll	12	12 Count		\$ 2.43	
18	Wheat Dinner Roll			12 count	33112	Soft Wheat Dinner Roll Bg	1.2oz per roll	12	12 Count		\$ 2.43	
1	Potato Slammer Bun			24 count		#N/A						
1	White Dinner Rounds			3 count		#N/A						
1	Split Top Dinner Roll			12 count	52001	Mini Corn Dusted Split Top 24ct.	1.25 oz per bun	24	24 Count		\$ 4.29	

HPS Volume	HPS Item Description	HPS Weight	HPS Usable Slices	HP Pack Size	Vendor Item	Vendor Description	Vendor Weight	Vendor Usable Slices	Vendor Pack Size	Or Equival	HPS Full Service Price	HPS Self Service Price
	Rustic Rounds			24/case	28012	Rustic Juskin PB Round 36ct	1.6 oz per roll	36	36 Count		\$ 7.34	
	Mini Garlic Rolls			140/case		#N/A						
	Garlic Bread Sticks			110/case	34011	B&S 8" Garlic Brd Stick 8 ct	2oz per roll	8	8 Count		\$ 1.59	
306	English Muffins			12 count	65024	GH English Muffins 12ct	2.3oz per muffin	12	12 Count		\$ 3.33	
9	Plain Bagels			6 count	61035	Plain Bagel Sl 6 Ct	4.5oz per bagel	6	6 Count		\$ 3.40	
3	Blueberry Bagels			6 count	61005	Blueberry Bgl Sl 6Ct	4.5oz per bagel	6	6 Count		\$ 3.40	
0	Large Plain Bagels			6 count	61035	Plain Bagel Sl 6 Ct	4.5oz per bagel	6	6 Count		\$ 3.40	
6	Large Blueberry Bagels			6 count	61005	Blueberry Bgl Sl 6Ct	4.5oz per bagel	6	6 Count		\$ 3.40	
	Large Cinnamon Rasin Bagels			6 count	61019	CinnRaisin Bagl Sl 6 Ct	4.5oz per bagel	6	6 Count		\$ 3.40	
	Large Everything Bagels			6 count	61029	Works Bagel sl 6ct	4.5oz per bagel	6	6 Count		\$ 3.40	



CERTIFICATE OF LIABILITY INSURANCE

10/1/2021 DATE (MM/DD/YYYY)
9/29/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES 500 West Monroe, Suite 3400 CHICAGO IL 60661 (312) 669-6900	CONTACT NAME: PHONE (A/C No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____ <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: Sentry Insurance a Mutual Company</td> <td>24988</td> </tr> <tr> <td>INSURER B: Great American Insurance Company</td> <td>16691</td> </tr> <tr> <td>INSURER C: Sentry Casualty Company</td> <td>28460</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Sentry Insurance a Mutual Company	24988	INSURER B: Great American Insurance Company	16691	INSURER C: Sentry Casualty Company	28460	INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Sentry Insurance a Mutual Company	24988														
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INSURER C: Sentry Casualty Company	28460														
INSURER D:															
INSURER E:															
INSURER F:															
INSURED 1310673 Alpha Baking Company, Inc. Attn: Gary Hibbert 5001 West Polk Street Chicago IL 60644															

COVERAGES ALPBA01 **CERTIFICATE NUMBER:** 14307068 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: _____	N	N	90-15809-03	10/1/2020	10/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY	N	N	90-15809-04	10/1/2020	10/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____	N	N	TUU5575889-14	10/1/2020	10/1/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	90-15809-01 (AOS) 90-15809-02 (WI)	10/1/2020 10/1/2020	10/1/2021 10/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER 14307068 For Insurance Purposes	CANCELLATION See Attachment SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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For Insurance Purposes

To whom it may concern:

In our continuing effort to provide timely certificate delivery, Lockton Companies is transitioning to paperless delivery of Certificates of Insurance.

To ensure electronic delivery for future renewals of this certificate, we need your email address. Please contact us via one of the methods below, referencing Certificate ID **14307068**.

- Email: Chicagoedelivery@lockton.com
- Phone: 866-297-8023

If you received this certificate through an internet link where the current certificate is viewable, we have your email and no further action is needed.

In the event your mailing address has changed, will change in the future, or you no longer require this certificate, please let us know using one of the methods above.

The above inbox is for automating electronic delivery of certificates only. Please do NOT send future certificate requests to this inbox.

Thank you for your cooperation and willingness in reducing our environmental footprint.

Lockton Companies



Lockton Companies
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