

HPS SCHOOL FOOD PURCHASING PROGRAM

REQUEST FOR PROPOSAL

JULY 1, 2024 – JUNE 30, 2025

(Optional Renewal July 1, 2025 – June 30, 2026, July 1, 2026 – June 30, 2027, July 1, 2027 – June 30, 2028 and July 1, 2028 – June 30, 2029)

TIME LINE

A. Pre-Proposal Announcement Issued	February 9, 2024
B. Due Date for Pre-Proposal Announcement Responses	February 28, 2024
C. Request for Proposal Issued	March 8, 2024
D. Pre-RFP Vendor Meeting 3:00(EST) Virtual*	March 22, 2024
E. Deadline for Clarification Requests	March 25, 2024
F. Due Date for RFP Responses at or before 5:00pm (EST)	April 22, 2024
G. Public Proposal Opening @ 4:00(EST) held at HPS office	April 25, 2024
H. Evaluation of Responses	April 26, 2024 – May 29, 2024
I. Notification of Contract Award on or before	June 10, 2024
J. Contract Start Date	July 1, 2024

* Please call (269) 795-3308 for virtual meeting information.